

POTTSVILLE AREA SCHOOL DISTRICT

Board of Directors
Regular Meeting
August 17, 2011
7:30 p.m.
Academic Center

Present: Mr. Boran, Dr. Cortese, Mr. Krater,
Atty. Rismiller, Dr. Smink, Mr. Thomas,
Mrs. Petchulis, Dr. Gallagher,
Superintendent; Mr. Delenick, Secretary/
Business Manager; Atty. Thornburg, Solicitor;
Mrs. Tranquillo, Mr. Ansbach, Mr. Pytak,
Pottsville Republican; Mr. Joel Koch, WPPA
Absent: Mrs. Fanelli, Mrs. Grube

The meeting was called to order at 7:30 p.m. by President John Boran.

After the Pledge of Allegiance, Mr. Boran asked if anyone wanted to address the Board this evening.

Mr. Boran and the Board Directors toured the buildings this evening. Mr. Boran thanked Dr. Gallagher, Mr. Ansbach and his staff for the wonderful job that was done with the facilities especially the auditorium ceiling at the high school, the swimming pool and asbestos abatement at the middle school.

On motion of Mr. Thomas, seconded by Mrs. Petchulis, the Board dispensed with the reading of the minutes of both the work session held on July 13, 2011 as well as the regular board meeting held on July 20, 2011. Since all members received copies, and there being no additions or corrections, the minutes were approved. Motion carried.

On motion of Dr. Cortese, seconded by Mrs. Petchulis, the Board accepted the report of the Treasurer for the month of July 2011 and the Annual Treasurer's Report for 2010-2011 school year and directed that it be appended to the minutes. Motion carried.

On motion of Mr. Krater, seconded by Dr. Cortese, the Operating Report of the Pottsville Area School District Cafeterias for the month of July 2011 was accepted and ordered filed. Motion carried.

On motion of Mr. Krater, seconded by Dr. Cortese, the Financial Statement of the Pottsville Area School District Cafeterias for the month of July 2011 was accepted and ordered filed. (See office files.) Motion carried.

On recommendation of Mrs. Lisa Eckley, Food Service Director, and on motion of Atty. Rismiller, seconded by Mr. Thomas, the Board set the following lunch prices for the 2011-2012 school year: Elementary Student Lunch - \$1.90; Secondary Student Lunch - \$2.00; Adult Lunch - \$3.00; Salad Bar Lunch - \$2.00; Extra Milk - \$.50; and Reduced Price

Lunch - \$.40. Lunch prices remain the same as last year. Motion carried by roll call vote: Dr. Cortese, Mr. Krater, Atty. Rismiller, Dr. Smink, Mr. Thomas, Mrs. Petchulis, and Mr. Boran, Aye; Mrs. Fanelli, Mrs. Grube, Absent.

On motion of Atty. Rismiller, seconded by Mr. Thomas, the Board also set the following breakfast prices for the 2011-2012 school year: Elementary Student Breakfast - \$1.30; Secondary Student Breakfast - \$1.35; Adult Breakfast - \$2.00; Extra Milk - \$.50; and Reduced Price Breakfast - \$.30. Breakfast prices remain the same as last year. Motion carried by roll call vote: Dr. Cortese, Mr. Krater, Atty. Rismiller, Dr. Smink, Mr. Thomas, Mrs. Petchulis, and Mr. Boran, Aye; Mrs. Fanelli, Mrs. Grube, Absent.

On further recommendation of Mrs. Lisa Eckley, Food Service Director, and on motion of Atty. Rismiller, seconded by Mr. Thomas, the Board named the following suppliers for the 2011-2012 school year:

Butter Krust Baking Co., Inc.	- Bread & Baked Goods
Hershey's Ice Cream, Hershey	- Ice Cream Products
Guers Dairy, Tumbling Run	- Milk Products; 100% Orange Juice; 20% Orange Drink; Iced Tea; Lemonade; Fruit Punch; and Spring Water

Motion carried by roll call vote: Dr. Cortese, Mr. Krater, Atty. Rismiller, Dr. Smink, Mr. Thomas, Mrs. Petchulis, and Mr. Boran, Aye; Mrs. Fanelli, Mrs. Grube, Absent.

A list of bills, as appended, was submitted for payment. (Copy to each Director.)

On motion of Mr. Thomas, seconded by Mr. Krater, vouchers were ordered drawn in payment of the bills listed or where vouchers had been drawn, such action was approved and the list of bills was ordered appended to the minutes. Motion carried.

Atty. Thornburg recommended a new updated letter be sent to Luther Ridge, as per requested by the new executive director, for the temporary use of our facilities in case of a catastrophe and would have to evacuate. On the recommendation of Mr. Krater, seconded by Mr. Thomas, an updated letter will be sent. Motion carried.

The Superintendent submitted part-time payroll bills and recommended payment.

On motion of Mr. Thomas, seconded by Dr. Cortese, the Board authorized payment to the persons listed in the amounts indicated after their respective names for services on the programs specified in accordance with payroll bills submitted and approved by the Superintendent. (See office files.) Motion carried.

On the recommendation of the Superintendent, and on motion of Mr. Thomas, seconded by Dr. Cortese, the Board approved the following salary adjustments effective the

beginning of the 2011-2012 school year: Rebecca Frandsen – Master’s Column; and Sarah Gaffney – Bachelor +15 Column.

Motion carried by roll call vote: Dr. Cortese, Mr. Krater, Atty. Rismiller, Dr. Smink, Mr. Thomas, Mrs. Petchulis, and Mr. Boran, Aye; Mrs. Fanelli, Mrs. Grube, Absent.

On the recommendation of the Superintendent, and on motion of Mr. Thomas seconded by Dr. Cortese, the Board elected the following advisors at the salary indicated for the 2011-2012 school in accordance with the negotiated agreement between the PASD and the PASDEA (see office files). Motion carried by roll call vote: Dr. Cortese, Atty. Rismiller, Dr. Smink, Mr. Thomas, Mrs. Petchulis, and Mr. Boran, Aye; Mr. Krater, Abstain; Mrs. Fanelli, Mrs. Grube, Absent.

On the recommendation of the Superintendent, and on motion of Mr. Thomas seconded by Dr. Cortese, the Board ratified the Superintendent's preapproval of the credits indicated for the following professional employees in accordance with the negotiated agreement between the Pottsville Area School District and the Pottsville Area School District Education Association: Beth Bauers -3 credits; Cristy Clemson- 2 credits; Mary Hahner – 3 credits; Maria Hinchey - 2 credits; Amy Rubinkam – 3 credits; Linda Smith - 2 credits; Lorraine VanStone - 3 credits; and Courtney Yost - 3 credits. Motion carried.

On further recommendation of the Superintendent, and on motion of Mr. Thomas, seconded by Dr. Cortese, the Board approved the reimbursement to the following professional employees as indicated for the successful completion of preapproved credit courses in accordance with the negotiated agreement between the Pottsville Area School District and the Pottsville Area School District Education Association: Mary Fetterolf - \$1,293.75; Jonathan Hughes - \$6,240.00; Shannon Magdeburg - \$90.00; Thomas McGeoy - \$255.00; Gayle Rehnert - \$180.00; and Michael Towle - \$270.00. Motion carried by roll call vote: Dr. Cortese, Mr. Krater, Atty. Rismiller, Dr. Smink, Mr. Thomas, Mrs. Petchulis, and Mr. Boran, Aye; Mrs. Fanelli, Mrs. Grube, Absent.

On the recommendation of the Superintendent, and on motion of Mr. Thomas, seconded by Dr. Cortese, the Board approved Andrew Oswald be hired as a permanent substitute for the 2011-2012 school year and set his salary at the Bachelor-Step 2 column.

On the recommendation of the Superintendent, and on motion of Mr. Thomas, seconded by Dr. Cortese, the Board approved MaryEllen Setlock to be re-appointed part-time as a curriculum consultant/federal program coordinator for the 2011-2012 school year. It is further recommended that her salary be set at \$45,000.00. Motion carried by roll call vote: Dr. Cortese, Mr. Krater, Atty. Rismiller, Dr. Smink, Mr. Thomas, Mrs. Petchulis, and Mr. Boran, Aye; Mrs. Fanelli, Mrs. Grube, Absent.

On the recommendation of the Superintendent, and on motion of Mr. Thomas, seconded by Dr. Cortese, the Board approved the substitute rate of \$90.00 per day be set for the 2011-2012 school year. . Motion carried by roll call vote: Dr. Cortese, Mr. Krater, Atty.

Rismiller, Dr. Smink, Mr. Thomas, Mrs. Petchulis, and Mr. Boran, Aye; Mrs. Fanelli, Mrs. Grube, Absent.

On the recommendation of the Superintendent, and on motion of Mr. Thomas, seconded by Dr. Cortese, the Board awarded Pottsville Area High School diplomas to six members of the Class of 2011 based upon their successful completion of the requirements and the recommendation of the High School Principal. Motion carried.

On the recommendation of the Superintendent, and on motion of Mr. Thomas, seconded by Dr. Cortese, the Board approved the adoption of the 2011-2012 substitute list with the understanding that this list be updated and modified on a continuous basis (see office files). Motion carried.

In addition, Dr. Gallagher informed the Board that during the summer, the administrative staff has prepared for the opening of the 2011-2012 school year. A district in-service program will be held for teachers on Wednesday, August 24 and Thursday, August 25. The practice run and orientation for kindergarten children will also be held on Thursday, August 25. The opening of school for all students is Monday, August 29, 2011.

The 2011-2012 student enrollment as of August 17, 2011 is as follows:

John S. Clarke Elementary	1,000
D.H.H. Lengel Middle School	828
Pottsville Area High School	<u>1,104</u>
	2,932

Dr. Gallagher said the enrollment is down by 64 students. 2010-2011 figures: John S. Clarke Elementary, 1,031 students; D.H.H. Lengel Middle School, 866 students; and Pottsville Area High School, 1,099 students for a total of 2,996 students.

On behalf of the Committee on Buildings, Real Estate and Transportation, Mrs. Petchulis echoed that Mr. Ansbach and his staff did a great job on all of the school buildings.

On behalf of the Committee on Finance, Mr. Boran presented the list of professional employees with the 2011-2012 salary rate applicable in each case, such amount being in accordance with the negotiated agreement for the 2011-2012 school year.

On the recommendation of the Committee on Finance, and on motion of Mr. Krater, seconded by Mr. Thomas, the Board directed that the members of the teaching staff of the Pottsville Area School District, (see office files), be paid at the annual salary rate indicated in each case after their respective names for professional services during the 2011-2012 school year. Motion carried by roll call vote: Dr. Cortese, Mr. Krater, Atty. Rismiller, Dr. Smink, Mr. Thomas, and Mrs. Petchulis., Aye; Mr. Boran, Abstain; Mrs. Fanelli, Mrs. Grube, Absent.

On the recommendation of the Committee on Finance, and on motion of Mr. Krater, seconded by Dr. Cortese, the Board appointed the full-time and part-time Special Education teacher aides for the 2011-2012 school year as per attached. Motion carried by roll call vote: Dr. Cortese, Mr. Krater, Atty. Rismiller, Dr. Smink, Mr. Thomas, Mrs. Petchulis, and Mr. Boran, Aye; Mrs. Fanelli, Mrs. Grube, Absent.

On the recommendation of the Committee on Finance, and on motion of Mr. Krater, seconded by Dr. Cortese, the Board authorized payment of the second installment for the 2011-2012 Special Education Program Services in the amount of \$158,931.00 due September 2, 2011. Motion carried by roll call vote: Dr. Cortese, Mr. Krater, Atty. Rismiller, Dr. Smink, Mr. Thomas, Mrs. Petchulis, and Mr. Boran, Aye; Mrs. Fanelli, Mrs. Grube, Absent.

On the recommendation of the Committee on Finance, and on motion of Mrs. Petchulis, seconded by Mr. Krater, the Board authorized payment of the second installment for the 2011-2012 Schuylkill County Area Vocational Technical School Operations in the amount of \$140,915.00 due September 1, 2011. Motion carried by roll call vote: Dr. Cortese, Mr. Krater, Atty. Rismiller, Dr. Smink, Mr. Thomas, Mrs. Petchulis, and Mr. Boran, Aye; Mrs. Fanelli, Mrs. Grube, Absent.

On the recommendation of the Committee on Finance and on motion of Mr. Krater, seconded by Dr. Cortese, the Board set the following non-professional hourly rates for the 2011-2012 school year as indicated below:

Bus Drivers (Returning)	14.25
Bus Drivers (New)	11.30
Van Drivers (Returning)	12.20
Van Drivers (New)	10.25
Driver Training	8.00
Cafeteria (Part-time)	11.95
Clerical (Part-time)	12.00
Custodial (Part-time)	12.82
Special Education Teacher Aides (Part-time)	9.60
Library Aides	9.75
Lunch Aides	8.95
Pool (Certification/Qualifications)	10.00/9.00
Security	10.00
Carpentry	12.00

Motion carried by roll call vote: Dr. Cortese, Mr. Krater, Atty. Rismiller, Dr. Smink, Mr. Thomas, Mrs. Petchulis, and Mr. Boran, Aye; Mrs. Fanelli, Mrs. Grube, Absent.

On the recommendation of the Committee on Personnel, and on motion of Dr. Smink, seconded by Mrs. Petchulis, the Board appointed the following Part-Time Special Education Aides at \$9.60/ hour:

Mary Ann Alisauckas- Learning Support Aide at John S. Clarke Elementary
Denise Daniels- Learning Support Aide at John S. Clarke Elementary
Kalyn Hinkle- Learning Support Aide at John S. Clarke Elementary
Angeline Eckley-Learning Support Aide at PAHS

Motion carried by roll call vote: Dr. Cortese, Mr. Krater, Atty. Rismiller, Dr. Smink, Mr. Thomas, Mrs. Petchulis, and Mr. Boran, Aye; Mrs. Fanelli, Mrs. Grube, Absent.

On the recommendation of the Committee on Personnel, and on motion of Dr. Smink, seconded by Mrs. Petchulis, the Board accepted the resignation from Maureen Lotz as part-time Learning Support Aide at PAHS effective July 26, 2011. Motion carried.

On the recommendation of the Committee on Technology, and on motion of Dr. Cortese, seconded by Mr. Krater, the board adopted the new Social Media Policy #816, 816.1, 816.2 & 816.3 Administrative Regulations. Motion carried.

On the recommendation of the Committee on Technology, and on motion of Dr. Cortese, seconded by Mr. Thomas, the board adopted the revised acceptable use of Communications & Information Systems Policy #815. Motion carried.

Dr. Cortese reported that the School & Libraries Division (E-rate), approved funding for the period of 7/1/11 to 6/30/12 as follows:

Telecommunications (Cellular)	\$ 3,098.79
Basic Phone/Telephone System	\$14,701.44
Long Distance	\$ 2,736.00
Internet Service (Website Hosting)	\$ 1,824.00

The district receives a 76% discount for the 2011-2012 school year for the above services.

Dr. Cortese also stated that the website unique visitor statistics are as follows:

June – 2,831 visitors

July – 3,250 visitors

August 1-8 – 1,379 visitors

On motion of Atty. Rismiller, seconded by Mr. Thomas, the Board accepted the Real Estate, Per Capita, and Occupation Tax reports for July 2011 as submitted by the following tax collectors: Eva Wesnoski, Mechanicsville; Thomas Bosack, Norwegian Township; Anna Cook, Palo Alto; Cheryl Messina, Port Carbon; and Ellen Micka, Pottsville. (See office files.) Motion carried.

On motion of Atty. Rismiller, seconded by Mr. Thomas, the Board accepted the following reports for the month of July 2011: Harry E. Ebling -- Earned Income Tax - \$72,505.77;

Business Privilege Tax - \$8,606.58; Local Services Tax - \$2,370.92; Delinquent Per Capita and Delinquent Occupation Taxes - \$1,966.00 and Cheryl Messina -- Port Carbon Local Service Tax - \$205.00. Motion carried.

On motion of Mr. Krater, seconded by Atty. Rismiller, the Board accepted the report of A. Matthew Dudish, Recorder of Deeds, for July 2011 in the amount of \$4,282.23 for Realty Transfer Tax. Motion carried.

On motion of Mr. Krater, seconded by Atty. Rismiller, the Board approved the following commissions to tax collectors paid on the basis of \$3.00 per bill collected and paid to the school district during the month of July 2011 (See office files.) Motion carried.

Mr. Delenick noted that in accordance with Act 84 of 1986, the Sunshine Act, an Executive Session with the Board as a whole immediately following this meeting was hereby announced for the purpose of discussing personnel matters.

On motion of Dr. Cortese, seconded by Mrs. Petchulis, the Board granted the following requests for use of facilities: Lady Tide Volleyball Boosters for use of PAHS Room 103 for Booster Meetings, Martz Hall and Concession Area for Invitational and Tournament, PAHS Boys Gym and Concession Area for Invitational and Tournament and JSC Gym with concession stand in cafeteria for Invitation and Tournament; Crimson Aides Band Parents Association for use of High School Cafeteria for fundraiser delivery and pick up destination; Middle School pool facilities for Water Polo student clinic twice weekly.

Mr. Delenick reported proper notice to bidders was advertised in the Pottsville Republican on July 25, August 2, and August 10, 2011 of the Board's intention to receive bids until August 17, 2011 for certain athletic equipment and supplies (Winter Sports) in accordance with the school district's instructions and specifications. He submitted a copy of the notice from the Pottsville Republican. Mr. Delenick reported several bids have been received.

On motion of Mr. Krater, seconded by Dr. Cortese, the Board directed Mr. Delenick to open the bids and refer them to the Committee on Athletics and Extracurricular Activities for tabulation, study, and recommendation. Motion carried.

The bidders were as follows:

All-American Aquatics
Oconomowoc, WI

Sportsman's
Johnstown, PA

Bill Fritz Sports Corp.
Apex, NC

Sport Supply Group Inc.
Jenkintown, PA

Riddell
Elyria, OH

Triple Crown Sports, Inc.
Old Bridge, NJ

School Specialty Inc.
Mount Joy, PA

Tru West Inc.
Huntington Beach, CA

Walters' Swim Supplies Inc.
Brookfield, WI

There being no further business and on motion of Dr. Cortese, seconded by Mr. Thomas, the meeting adjourned at 7.51 p.m.