

POTTSVILLE AREA SCHOOL DISTRICT

Board of Directors  
Regular Meeting  
August 15, 2012  
7:30 p.m.  
Academic Center

Present: Mr. Boran, Dr. Cortese, Mr. Krater,  
Atty. Rismiller, Dr. Smink, Mr. Thomas,  
Mrs. Grube, Mr. Wagner, Dr. Zwiebel,  
Superintendent; Mr. Delenick, Secretary/  
Business Manager; Atty. Thornburg, Solicitor;  
Mr. Ansbach, Mr. Leskin, Pottsville  
Republican; Mr. Bechtel, WPPA; Mrs. Lombel  
Absent: Mrs. Petchulis

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The meeting was called to order at 7:30 p.m. by President John Boran.

After the Pledge of Allegiance, Mr. Boran asked if anyone wanted to address the Board this evening.

Mr. Boran thanked Mr. Ansbach for a tour of the buildings and also thanked Dr. Zwiebel and the Board of Directors for meeting with the new faculty this evening.

On motion of Mr. Krater, seconded by Mr. Wagner, the Board dispensed with the reading of the minutes of both the work session held on July 11, 2012 as well as the regular board meeting held on July 18, 2012. Since all members received copies, and there being no additions or corrections, the minutes were approved. Motion carried.

On motion of Atty. Rismiller, seconded by Mr. Thomas, the Board accepted the report of the Treasurer for the month of July 2012 school year and directed that it be appended to the minutes. Motion carried.

On motion of Mr. Thomas, seconded by Mr. Wagner, the Operating Report of the Pottsville Area School District Cafeterias for the month of July 2012 was accepted and ordered filed. Motion carried.

On motion of Mr. Thomas, seconded by Mr. Wagner, the Financial Statement of the Pottsville Area School District Cafeterias for the month of July 2012 was accepted and ordered filed. (See office files.) Motion carried.

On recommendation of Mrs. Lisa Eckley, Food Service Director, and on motion of Mrs. Grube, seconded by Mr. Krater, the Board set the following lunch prices for the 2012-2013 school year: Elementary Student Lunch - \$2.00; Secondary Student Lunch - \$2.10; Adult Lunch - \$3.25; Extra Milk - \$.60; and Reduced Price Lunch - \$.40 (All schools). Lunch prices increased for the 2012-2013 school year except for the reduced price lunch, which remained the same as last year. Motion carried by roll call vote: Dr. Cortese, Mr.

Krater, Atty. Rismiller, Dr. Smink, Mr. Thomas, Mrs. Grube, Mr. Wagner and Mr. Boran, Aye; Mrs. Petchulis, Absent.

On motion of Mrs. Grube, seconded by Mr. Krater, the Board also set the following breakfast prices for the 2012-2013 school year: Elementary Student Breakfast - \$1.40; Secondary Student Breakfast - \$1.45; Adult Breakfast - \$2.25; Extra Milk - \$.60; and Reduced Price Breakfast - \$.30 (All schools). Lunch prices increased for the 2012-2013 school year except for the reduced price lunch, which remained the same as last year. Motion carried by roll call vote: Dr. Cortese, Mr. Krater, Atty. Rismiller, Dr. Smink, Mr. Thomas, Mrs. Grube, Mr. Wagner and Mr. Boran, Aye; Mrs. Petchulis, Absent.

On further recommendation of Mrs. Lisa Eckley, Food Service Director, and on motion of Atty. Rismiller, seconded by Dr. Cortese, the Board named the following suppliers for the 2012-2013 school year:

Butter Krust Baking Co., Inc.	- Bread & Baked Goods
Hershey's Ice Cream, Hershey	- Ice Cream Products
Guers Dairy, Tumbling Run	- Milk Products; 100% Orange Juice; 20% Orange Drink; Iced Tea; Lemonade; and Spring Water

Motion carried by roll call vote: Dr. Cortese, Mr. Krater, Atty. Rismiller, Dr. Smink, Mr. Thomas, Mrs. Grube, Mr. Wagner and Mr. Boran, Aye; Mrs. Petchulis, Absent.

A list of bills, as appended, was submitted for payment. (Copy to each Director.)

On motion of Mr. Wagner, seconded by Dr. Cortese, vouchers were ordered drawn in payment of the bills listed or where vouchers had been drawn, such action was approved and the list of bills was ordered appended to the minutes. Motion carried.

Atty. Thornburg noted that the assessment appeals were filed and are scheduled for September 18 and 19, 2012.

The Superintendent submitted part-time payroll bills and recommended payment.

On motion of Dr. Cortese, seconded by Mr. Wagner, the Board authorized payment to the persons listed in the amounts indicated after their respective names for services on the programs specified in accordance with payroll bills submitted and approved by the Superintendent. (See office files.) Motion carried.

On the recommendation of the Superintendent, and on motion of Dr. Cortese, seconded by Mr. Wagner, the Board approved homebound instruction for one high school student retroactive to the 2011-2012 school year. Motion carried.

On the recommendation of the Superintendent, and on motion of Dr. Cortese, seconded by Mr. Wagner, the Board approved the following list of personnel be elected as advisors at the stipend indicated for the 2012-2013 school year in accordance with the negotiated agreement between the PASD and the PASDEA:

Craig Everly	HS Class Advisor -2013	\$1,300.00
Mike Kiehner	JSC Newspaper Advisor	\$2,881.00
Manuela Koch	HS German Club Advisor	\$ 725.00
Deniece Krater	Asst Band Front/Majorette Co-Advisor	\$4,029.50
Christopher Lombel	HS Leo Club Advisor	\$ 475.00
Jolene Renninger	Flag Advisor	\$1,300.00
William Rhoads	HS Student Council	\$1,100.00
William Rhoads	HS Scholarship Bowl	\$2,631.00

Motion carried by roll call vote: Dr. Cortese, Mr. Krater, Atty. Rismiller, Dr. Smink, Mr. Thomas, Mrs. Grube, Mr. Wagner and Mr. Boran, Aye; Mrs. Petchulis, Absent.

On the recommendation of the Superintendent, and on motion of Dr. Cortese, seconded by Mr. Wagner, the Board approved the preapproval of the credits indicated for the following professional employees be ratified in accordance with the negotiated agreement between the PASD and the PASDEA:

Natasha Bubnis	-	6 credits
John Carr	-	3 credits
Kayla Fehr	-	3 credits
Cara Holman	-	3 credits
Paula Jones	-	3 credits
Scott Mattea	-	6 credits
Courtney Reichert	-	6 credits
Linda Smith	-	2 credits

Motion carried.

On the recommendation of the Superintendent, and on motion of Dr. Cortese, seconded by Mr. Wagner, the Board approved the reimbursement for the professional employee as indicated for the successful completion of a preapproved credit course in accordance with the negotiated agreement between the PASD and the PASDEA:

Zane Simpson	-	\$2,496.00
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Motion carried by roll call vote: Dr. Cortese, Mr. Krater, Atty. Rismiller, Dr. Smink, Mr. Thomas, Mrs. Grube, Mr. Wagner and Mr. Boran, Aye; Mrs. Petchulis, Absent.

On the recommendation of the Superintendent, and on motion of Dr. Cortese, seconded by Mr. Wagner, the Board approved the following employees be granted a maternity leave from their teaching positions:

Rebecca Frandsen-Ferdoucha	-	August 27, 2012	-	October 1, 2012
Tara Hess	-	September 13, 2012	-	October 29, 2012

Motion carried.

On the recommendation of the Superintendent, and on motion of Dr. Cortese, seconded by Mr. Wagner, the Board approved the following salary adjustment be approved and become effective for the 2012-2013 school term:

Zane Simpson	-	Bachelor +15
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Motion carried.

On the recommendation of the Superintendent, and on motion of Dr. Cortese, seconded by Mr. Wagner, the Board approved the hiring of Nicole Stock as a permanent substitute for the first semester of the 2012-2013 school year and set her salary at the Bachelor-Step 1 column.

Motion carried by roll call vote: Dr. Cortese, Mr. Krater, Atty. Rismiller, Dr. Smink, Mr. Thomas, Mrs. Grube, Mr. Wagner and Mr. Boran, Aye; Mrs. Petchulis, Absent.

On the recommendation of the Superintendent, and on motion of Dr. Cortese, seconded by Mr. Wagner, the Board approved the following Temporary/Professional employee be elected subject to the assignment of the Superintendent and set her salary effective August 22, 2012:

Jill Quigley	-	Bachelor – Step 1	\$37,000.00
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Motion carried by roll call vote: Dr. Cortese, Mr. Krater, Atty. Rismiller, Dr. Smink, Mr. Thomas, Mrs. Grube, Mr. Wagner and Mr. Boran, Aye; Mrs. Petchulis, Absent.

On the recommendation of the Superintendent, and on motion of Dr. Cortese, seconded by Mr. Wagner, the Board approved the re-appointment of MaryEllen Setlock as curriculum consultant/federal program coordinator for the 2012-2013 school year. It is further recommended that her salary be set at \$45,000.00.

Motion carried by roll call vote: Dr. Cortese, Mr. Krater, Atty. Rismiller, Dr. Smink, Mr. Thomas, Mrs. Grube, Mr. Wagner and Mr. Boran, Aye; Mrs. Petchulis, Absent.

On the recommendation of the Superintendent, and on motion of Dr. Cortese, seconded by Mr. Wagner, the Board approved the substitute rate of \$90.00 per day be set for the 2012-2013 school year. Motion carried by roll call vote: Dr. Cortese, Mr. Krater, Atty. Rismiller, Dr. Smink, Mr. Thomas, Mrs. Grube, Mr. Wagner and Mr. Boran, Aye; Mrs. Petchulis, Absent.

On the recommendation of the Superintendent, and on motion of Dr. Cortese, seconded by Mr. Wagner, the Board approved the adoption of the 2012-2013 substitute list with the understanding that this list be updated and modified on a continuous basis (see office files). Motion carried.

On the recommendation of the Superintendent, and on motion of Dr. Cortese, seconded by Mr. Wagner, the Board awarded Pottsville Area High School diplomas to six members of the Class of 2012 based upon their successful completion of the requirements and the recommendation of the High School Principal. Motion carried.

On the recommendation of the Superintendent, and on motion of Dr. Cortese, seconded by Mr. Wagner, the board approved the following professional employees be hired part-time subject to the assignment of the Superintendent and set their salaries effective August 27, 2012:

Ned Hampford	-	Strength and Conditioning Teacher	\$13,642.20
Lucy Portland	-	Speech Teacher	\$14,219.28

Motion carried by roll call vote: Dr. Cortese, Mr. Krater, Atty. Rismiller, Dr. Smink, Mr. Thomas, Mrs. Grube, Mr. Wagner and Mr. Boran, Aye; Mrs. Petchulis, Absent.

In addition, Dr. Zwiebel informed the Board that during the summer, the administrative staff has prepared for the opening of the 2012-2013 school year. A district in-service program will be held for teachers on Wednesday, August 22 and Thursday, August 23. The practice run and orientation for kindergarten children will also be held on Thursday, August 23. The opening of school for all students is Monday, August 27, 2012.

The 2012-2013 student enrollment as of August 15, 2012 is as follows:

John S. Clarke Elementary	954
D.H.H. Lengel Middle School	841
Pottsville Area High School	<u>1,057</u>
	2,852

On behalf of the Committee on Finance, Mr. Boran presented the list of professional employees with the 2012-2013 salary rate applicable in each case, such amount being in accordance with the negotiated agreement for the 2012-2013 school year.

On the recommendation of the Committee on Finance, and on motion of Mr. Thomas, seconded by Dr. Cortese, the Board directed that the members of the teaching staff of the Pottsville Area School District, (see office files), be paid at the annual salary rate indicated in each case after their respective names for professional services during the 2012-2013 school year. Motion carried by roll call vote: Dr. Cortese, Mr. Krater, Atty. Rismiller, Dr. Smink, Mr. Thomas, Mrs. Grube, Mr. Wagner and Mr. Boran, Aye; Mrs. Petchulis, Absent.

On the recommendation of the Committee on Finance, and on motion of Mr. Krater, seconded by Dr. Cortese, the Board appointed the full-time and part-time Special Education teacher aides for the 2012-2013 school year as per attached. Motion carried by roll call vote: Dr. Cortese, Mr. Krater, Atty. Rismiller, Dr. Smink, Mr. Thomas, Mrs. Grube, Mr. Wagner and Mr. Boran, Aye; Mrs. Petchulis, Absent.

On the recommendation of the Committee on Finance, and on motion of Mrs. Grube, seconded by Mr. Thomas, the Board authorized payment of the second installment for the 2012-2013 Special Education Program Services in the amount of \$156,169.00 due September 4, 2012. Motion carried by roll call vote: Dr. Cortese, Mr. Krater, Atty. Rismiller, Dr. Smink, Mr. Thomas, Mrs. Grube, Mr. Wagner and Mr. Boran, Aye; Mrs. Petchulis, Absent.

On the recommendation of the Committee on Finance, and on motion of Mrs. Grube, seconded by Mr. Thomas, the Board authorized payment of the second installment for the 2012-2013 Schuylkill County Area Vocational Technical School Operations in the amount of \$179,279.00 due September 4, 2012. Motion carried by roll call vote: Dr. Cortese, Mr. Krater, Atty. Rismiller, Dr. Smink, Mr. Thomas, Mrs. Grube, Mr. Wagner and Mr. Boran, Aye; Mrs. Petchulis, Absent.

On the recommendation of the Committee on Finance and on motion of Mr. Wagner, seconded by Mr. Thomas, the Board set the following non-professional hourly rates for the 2012-2013 school year as indicated below:

Bus Drivers (Returning)	14.60
Bus Drivers (New)	11.50
Van Drivers (Returning)	12.40
Van Drivers (New)	10.45
Driver Training	8.20
Cafeteria (Part-time)	12.45
Clerical (Part-time)	12.50
Custodial (Part-time)	13.32
Special Education Teacher Aides (Part-time)	10.10
Library Aides	10.25
Lunch Aides	9.10
Pool (Certification/Qualifications)	10.00/9.00
Security	10.00
Carpentry	12.00

Motion carried by roll call vote: Dr. Cortese, Mr. Krater, Atty. Rismiller, Dr. Smink, Mr. Thomas, Mrs. Grube, Mr. Wagner and Mr. Boran, Aye; Mrs. Petchulis, Absent.

On the recommendation of the Committee on Personnel, and on motion of Dr. Smink, seconded by Mrs. Grube, the Board appointed the following Full-Time Special Education Aides at a salary of \$15,740.16 effective August 22, 2012:

Susan Griffin	-	Learning Support	-	PAHS
Brittany Verchick	-	Autistic Support	-	JSC Elementary

Motion carried by roll call vote: Dr. Cortese, Mr. Krater, Atty. Rismiller, Dr. Smink, Mr. Thomas, Mrs. Grube, Mr. Wagner and Mr. Boran, Aye; Mrs. Petchulis, Absent.

On the recommendation of the Committee on Technology, and on motion of Dr. Cortese, seconded by Mr. Thomas, the board approved the following board policy in accordance with the CIPA (Children's Internet Protection Act) requirement:

Policy #249 – Bullying/Cyberbullying

Motion carried.

On the recommendation of the Committee on Technology, and on motion of Dr. Cortese, seconded by Mr. Thomas, the board approved the following updated policies:

Policy #237 – Electronic Communication Devices

Policy #830 – Data Breach Notification

Motion carried.

On motion of Dr. Cortese seconded by Mr. Wagner, the Board accepted the Real Estate, Per Capita, and Occupation Tax reports for July 2012 as submitted by the following tax collectors: Eva Wesnoski, Mechanicsville; Thomas Bosack, Norwegian Township; Anna Cook, Palo Alto; Cheryl Messina, Port Carbon; and Ellen Micka, Pottsville. (See office files.) Motion carried.

On motion of Dr. Cortese, seconded by Mr. Wagner, the Board accepted the following reports for the month of July 2012: Harry E. Ebling -- Earned Income Tax - \$5,503.89; Business Privilege Tax - \$293.66; Delinquent Per Capita and Delinquent Occupation Taxes - \$18,438.43. Motion carried.

On motion of Dr. Cortese, seconded by Mr. Wagner, the Board accepted the report of H.A. Berkheimer, Inc., Earned Income Tax, for July 2012 in the amount of \$59,848.90. Motion carried.

On motion of Dr. Cortese, seconded by Mr. Wagner, the Board accepted the report of A. Matthew Dudish, Recorder of Deeds, for July 2012 in the amount of \$12,786.04 for Realty Transfer Tax. Motion carried.

On motion of Mr. Krater, seconded by Atty. Rismiller, the Board approved the following commissions to tax collectors paid on the basis of \$3.00 per bill collected and paid to the school district during the month of July 2012 (See office files.) Motion carried.

Mr. Delenick noted that in accordance with Act 84 of 1986, the Sunshine Act, an Executive Session with the Board as a whole immediately following this meeting was hereby announced for the purpose of discussing personnel matters.

Mr. Delenick reported proper notice to bidders was advertised in the Pottsville Republican on July 24, August 2, and August 6, 2012 of the Board's intention to receive bids until August 15, 2012 for certain athletic equipment and supplies (Winter Sports) in accordance with the school district's instructions and specifications. Mr. Delenick reported several bids have been received.

There being no further business and on motion of Mr. Thomas, seconded by Mr. Wagner, the meeting adjourned at 7:47 p.m.