

POTTSVILLE AREA SCHOOL DISTRICT

Board of Directors Regular Meeting July 20, 2016 7:00 p.m. Academic Center	Present:	Mr. Boran, Mrs. Blankenhorn, Dr. Davidson, Atty. Rismiller, Mr. Moran, Mr. Thomas, Mr. Wagner, Dr. Zwiebel, Superintendent; Mr. Curran, Business Manager/Board Secretary; Atty. Thornburg, Solicitor; Mrs. Lombel, Mr. Ansbach, Mr. Pytak, Republican Herald
	Absent:	Dr. Cortese, Dr. DiCello

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The meeting was called to order at 7:00 p.m. by President John Boran.

After the Pledge of Allegiance, President Boran asked if anyone had questions or comments.

On motion of Mr. Moran, seconded by Dr. Davidson, the report of the Treasurer for the month of June 2016 was accepted and ordered appended to the minutes. Motion carried.

On motion of Mrs. Blankenhorn, seconded by Mr. Moran, the Board accepted the Cafeteria Financial Report of the Pottsville Area School District for the month of June 2016 and was ordered filed. (See office files.) Motion carried.

On motion of Dr. Davidson, seconded by Mr. Thomas, the Board approved the following lunch prices for the 2016-2017 school year. There will be a price increase for the 2016-2017 school year; milk prices will remain the same:

	<u>2016-2017</u>	<u>2015-2016</u>
Elementary Student Lunch	\$2.25	\$2.15
Secondary Student Lunch	2.30	2.25
Adult Lunch	3.60	3.60
Extra Milk	.65	.65
Reduced Price Lunch	.40	.40

On motion of Dr. Davidson, seconded by Mr. Thomas, the Board approved the following breakfast prices for the 2016-2017 school year. There will not be a price increase for the 2016-2017 school year:

	<u>2016-2017</u>	<u>2015-2016</u>
Elementary Student Breakfast	\$1.45	\$1.45
Secondary Student Breakfast	1.50	1.50

Adult Breakfast	2.50	2.50
Extra Milk	.65	.65
Reduced Price Breakfast	.30	.30

\*Reduced meal prices are set by the government.

Motion carried.

A list of bills, as appended, was submitted for payment. (Copy to each Director.)

On motion of Mr. Wagner, seconded by Mrs. Blankenhorn, vouchers were ordered drawn in payment of the bills listed or where vouchers had been drawn, such action was approved and the list of bills was ordered appended to the minutes. Motion carried.

The Superintendent submitted the part-time payroll bills and recommended payment.

On motion of Mr. Thomas, seconded by Mr. Wagner, the Board authorized payment to the persons listed in the amounts indicated after their respective names for services on the programs specified, in accordance with payroll bills submitted and approved by the Superintendent. (See office files.) Motion carried.

On the recommendation of the Superintendent, and on motion of Mr. Thomas, seconded by Mr. Wagner, the Board approved conferences, field trips, and staff development activities for the 2016-2017 school year, based on the recommendation of the building principals and the policies pertaining to conferences, field trips, and budget allocations. Each building principal will receive a budgeted allocation for these purposes. Motion carried.

On the recommendation of the Superintendent, and on motion of Mr. Thomas, seconded by Mr. Wagner, the Board approved the preapproval of 6 credits for Stephanie Ziegmont, administrator. Motion carried.

On the recommendation of the Superintendent, and on motion of Mr. Thomas, seconded by Mr. Wagner, the Board ratified the Superintendent's preapproval of the credits indicated for the following professional employees in accordance with the negotiated agreement between the Pottsville Area School District and the Pottsville Area School District Education Association: Beth Bauers - 3 credits; Paula Jones - 3 credits; Christopher Lombel - 3 credits and Andrew Smink - 3 credits. Motion carried.

On the recommendation of the Superintendent, and on motion of Mr. Thomas, seconded by Mr. Wagner, the Board approved the reimbursement for the following administrative employee as indicated for her successful completion of preapproved credit course: Stephanie Ziegmont - \$1,695. Motion carried by roll call vote: Mrs. Blankenhorn, Dr.

Davidson, Atty. Rismiller, Mr. Moran, Mr. Thomas, Mr. Wagner, Mr. Boran, Aye. Dr. Cortese, Dr. DiCello, Absent.

On the recommendation of the Superintendent, and on motion of Mr. Thomas, seconded by Mr. Wagner, the Board approved the reimbursement for the following professional employees as indicated for their successful completion of preapproved credit courses in accordance with the negotiated agreement between the Pottsville Area School District and the Pottsville Area School District Education Association: Kimberly Barone - \$1,362.00; Kate Delenick - \$2,100.00; Scott Delenick - \$3,360.00; Nathan Halenar - \$1,362.00; Heather Jenkins - \$1,362.00; Paula Jones - \$1,695.00; Samantha Lecher - \$4,230.00 and Benjamin O'Brien - \$2,724.00. Motion carried by roll call vote: Mrs. Blankenhorn, Dr. Davidson, Atty. Rismiller, Mr. Moran, Mr. Thomas, Mr. Wagner, Mr. Boran, Aye. Dr. Cortese, Dr. DiCello, Absent.

On the recommendation of the Superintendent, and on motion of Mr. Thomas, seconded by Mr. Wagner, the Board approved the medical and dental examiners whose names appear on the list as submitted for the 2016-2017 school year. (See Office File). Dr. Zwiebel noted the medical and dental examiners will not be limited to this list and additional applications for placement on this list will be welcomed. Motion carried.

On the recommendation of the Superintendent, and on motion of Mr. Thomas, seconded by Mr. Wagner, the Board reappointed Dr. Matthew Sophy as Physician in charge of certifying students' Individualized Educational Programs at a rate of \$3.00 per evaluation. Motion carried by roll call vote: Mrs. Blankenhorn, Dr. Davidson, Atty. Rismiller, Mr. Moran, Mr. Thomas, Mr. Wagner, Mr. Boran, Aye. Dr. Cortese, Dr. DiCello, Absent.

On recommendation of the Superintendent, and on motion of Mr. Thomas, seconded by Mr. Wagner, the Board approved the English as Second Language Education Service Agreement between the Pottsville Area School District and the Schuylkill Intermediate Unit 29 for the 2016-2017 school year. The scheduled payments are October 1, 2016 - \$7,142.00 and February 3, 2017 - \$7,142.00. Motion carried by roll call vote: Mrs. Blankenhorn, Dr. Davidson, Atty. Rismiller, Mr. Moran, Mr. Thomas, Mr. Wagner, Mr. Boran, Aye. Dr. Cortese, Dr. DiCello, Absent.

On recommendation of the Superintendent, and on motion of Mr. Thomas, seconded by Mr. Wagner, the Board approved the following salary adjustments and become effective for the 2016-2017 school year: Kate Delenick – Master's+15 – 3 and Nathan Halenar – Bachelors+15 – 1. Motion carried.

On recommendation of the Superintendent, and on motion of Mr. Thomas, seconded by Mr. Wagner, the Board approved the following be elected as Temporary/Professional Employees subject to the assignment of the Superintendent and set their salaries effective August 23, 2016 pending the submission of all appropriate paperwork:

Crystal Pugh	PAHS Business Teacher	\$47,100.00	Bachelor+15 – 1
Kiersten Rivera	PAHS Business Teacher	\$49,100.00	Master’s – 1
Kayla Searles	DHHL Music Teacher	\$41,500.00	Bachelor – 3
Sarah Guthrie	JSC Speech Therapist	\$51,100.00	Master’s - 5

Motion carried.

On recommendation of the Superintendent, and on motion of Mr. Thomas, seconded by Mr. Wagner, the Board approved John Helwig be elected for the 2016-2017 school year to serve as a School Psychologist at the D.H.H. Lengel Middle School. It is also recommended that his prorated salary be set at \$59,000.00, effective date to be determined. Motion carried.

On recommendation of the Superintendent, and on motion of Mr. Thomas, seconded by Mr. Wagner, the Board approved the renewed contract with Miss Dana Evans to serve as a School Psychologist from July 1, 2016 through June 30, 2017. Motion carried.

On recommendation of the Superintendent, and on motion of Mr. Thomas, seconded by Mr. Wagner, the Board approved the renewed contract with Mr. Dan Slotterback to serve as an Athletic Trainer from July 1, 2016 through June 30, 2017. Motion carried.

On recommendation of the Superintendent, and on motion of Mr. Thomas, seconded by Mr. Wagner, the Board approved the renewed contract with Mrs. Melanie Thornburg to serve as Occupational Therapist from August 23, 2016 through May 31, 2017. Motion carried.

On recommendation of the Superintendent, and on motion of Mr. Thomas, seconded by Mr. Wagner, the Board approved the renewed contract with Mrs. Donna Romano to serve as an Assistant Nurse from August 23, 2016 through May 31, 2017. Motion carried.

On recommendation of the Superintendent, and on motion of Mr. Thomas, seconded by Mr. Wagner, the Board approved the renewed contracts with the following Licensed Social Workers from August 23, 2016 through May 31, 2017:

- Mrs. Migdalia Gunoskey
- Mrs. Jessica Coyle
- Mrs. Lara Swartz

Motion carried.

On recommendation of the Superintendent, and on motion of Mr. Thomas, seconded by Mr. Wagner, the Board approved the district to participate in Penn State University (Schuylkill Campus) Homework Hotline program. Motion carried.

On recommendation of the Superintendent, and on motion of Mr. Thomas, seconded by Mr. Wagner, the Board approved the S4Teachers, LLC Substitute Teacher Placement Agreement for the 2016-2017 school year. Motion carried.

On recommendation of the Superintendent, and on motion of Mr. Thomas, seconded by Mr. Wagner, the Board approved the list of personnel be elected as advisors at the stipend indicated for the 2016-2017 school year in accordance with negotiated agreement between PASD and the PASDEA. (As Appended.) Motion carried.

On recommendation of the Superintendent, and on motion of Mr. Thomas, seconded by Mr. Wagner, the Board award a PAHS diploma to one additional member of the Class of 2016 based upon the successful completion of the requirements and the recommendation of the High School Principal. Motion carried.

Dr. Zwiebel noted that the building principals will be at the work session on August 17, 2016, in-service will be on August 23, 24, and 25, 2016 and first day of school is Monday, August 29, 2016.

Under Buildings, Real Estate and Transportation, Chairperson Mr. Wagner reported the following items:

- Met with bus drivers to discuss changes for the upcoming school year. Mr. Wagner noted that the bus drivers were very gracious and very accommodating.
- Lighting projects district wide are 90% completed.
- New 400 hp boiler has been installed in the high school boiler room and is being piped in.
- New condensate return tank at the high school has been installed and is also being piped in.
- Rooftop units in the high school science wing have been installed and are in the process of being set up.
- D.H.H. Lengel School pool unit is 50% completed.
- New boilers at D.H.H. Lengel School are being installed.
- Rooftop units for the library main office and science and biology classrooms are being installed.
- Work on the pool filters decking and chemistry controller begins on Friday.
- D.H.H. Lengel School cooling tower will be reconditioned starting Monday.
- Water conservation project will begin within a week.

Under Legislation, Mr. Moran, Chairperson, noted that the budget was passed for 2016-2017 school year. Mr. Moran also noted that the credit agencies want the Commonwealth to get their fiscal house in order.

On the recommendation of the Committee on Personnel, and on motion of Atty. Rismiller, seconded by Dr. Davidson, the Board accepted the retirement of Cynthia

Holley, D.H.H. Lengel Middle School Cafeteria Manager, effective July 31, 2016. Motion carried.

On the recommendation of the Committee on Personnel, and on motion of Atty. Rismiller, seconded by Mr. Moran, the Board accepted the retirement of Mary Jane DiCello, D.H.H. Lengel Middle School Cafeteria Employee, effective June 30, 2016. Motion carried.

On the recommendation of the Committee on Personnel, and on motion of Atty. Rismiller, seconded by Mrs. Blankenhorn, the Board approved Robin Kalinich as the D.H.H. Lengel Middle School Cafeteria Manager, at an annual salary of \$27,500.00, effective August 1, 2016. Motion carried.

On the recommendation of the Committee on Personnel, and on motion of Atty. Rismiller, seconded by Mrs. Blankenhorn, the Board approved the resignation of Mildred Mezquita, a bus driver for the Pottsville Area School District, effective June 2, 2016. Motion carried.

On the recommendation of the Committee on Personnel, and on motion of Atty. Rismiller, seconded by Mr. Moran, the Board approved the following substitute employees for summer cleaning, at an hourly rate of \$10.00:

- Melissa Petrozino
- Theresa Tassone

Motion carried.

On the recommendation of the Committee on Personnel, and on motion of Atty. Rismiller, seconded by Mr. Thomas, the Board will not retain the full-time paraprofessional position for Jacquelyn Butz. Ms. Butz is currently a student at Alvernia University and will be student teaching at the Pottsville Area School District during the first semester of the 2016-2017 school year. Motion carried.

On the recommendation of the Committee on Personnel, and on motion of Atty. Rismiller, seconded by Dr. Davidson, the Board approved the following unpaid leave for Karen Bevan, paraprofessional at the D.H.H. Lengel Middle School:

- Thursday, November 3, 2016 and Friday, November 4, 2016
- Monday, May 8, 2017 through Friday, May 12, 2017

Motion carried.

On the recommendation of the Committee on Personnel, and on motion of Atty. Rismiller, seconded by Mr. Thomas, the Board approved the following full-time custodians:

- Chris Mason, effective August 1, 2016  
Annual Salary - \$19,000.00
- Carol McKeone, retroactive to July 18, 2016  
Annual Salary - \$18,500.00

Motion carried.

On the recommendation of Mr. Moran, and on motion of Dr. Davidson, the Board approved Charles Wagner as the PSBA Voting Delegate for the 2016 Delegate Assembly on October 15, 2016 held in Hershey, PA. Motion carried.

As the IU 29 Representative, Mr. Wagner noted that the hiring of a supervisor for the South Building will be discussed at the superintendent's meeting next month.

Under Curriculum and Grading, Mr. Moran, Chairperson, read the prepared statement:  
"Several years ago, we discussed the possibility of changing the grading system. Under the old system, teachers would have to follow an established formula in order to calculate final averages. This was not compatible with student information systems which calculate based on averages. As a result, the grading committee comprised of Board members and administration have been meeting for more than a year to discuss proposed changes to the grading system. This involved researching grading systems from various school districts in Schuylkill County, Berks County and elsewhere. We also created pseudo students to test how they would perform in various scenarios. As a result of these discussions, the freshman class will be the first cohort governed by the new grading system. Changing the system midstream for the upperclassmen could adversely affect their class rank which is why the grading system changes would only impact the freshmen. In addition, we discussed altering National Honor Society requirements to align them more closely with the national charter. Students will self-nominate if they are in the 10% as seniors or top 5% as juniors. The previous system allowed for the top 20 seniors and top 10 juniors to be inducted. This change will help to account for the disparity in number of students in each graduating class. Beyond academics, students will be inducted based on virtues such as community service, character, leadership, etc. The NHS advisor will review the information on each student's nomination form to verify accuracy. We decided to extend the courtesy of these new guidelines to the upperclassmen. In essence, more students would be eligible for induction utilizing this system versus the previous system. The new system was previewed in the course selection booklet so students and parents have seen it in print.

Mr. Boran thanked the committee and was very appreciative and also noted that this should be reiterated at freshman orientation.

On the recommendation of Mr. Curran, Business Manager, and on motion of Atty. Rismiller, seconded by Mrs. Blankenhorn, the Board approved the revenue report for the month of July 2016; the report includes local, state and federal sources (see office files). Motion carried.

On the recommendation of Mr. Curran and on motion of Atty. Rismiller, and on motion of Mr. Thomas, the Board approved the following Use of Facilities:

D.H.H.Lengel Middle School:

- Junior High Cheerleading Practice, various dates and times in July, August, September and October 2016, top of Martz Hall
- Schuylkill YMCA, Swim Meet, December 4, 2016, 11:00 a.m. – 7:00 p.m., Ned Hampford Natatorium

Motion carried.

There being no further new business and on motion of Mr. Thomas, seconded by Mr. Wagner, the meeting adjourned at 7:32 p.m.

 8-17-16

Stephen C. Curran (Date)  
Board Secretary