



## Pottsville Area School District Student Technology Fee

In order to prepare students for the 21<sup>st</sup> century and be competitive in their future workplace, a Pottsville Area School District student's educational experience includes an iPad as a digital tool for learning, providing an environment that promotes "anytime, anywhere" learning. Students are required to follow usage guidelines and to use caution in handling the devices.

The Technology Fee will be **annual** for all students in **grades Kindergarten through 12**. The cost will be \$20 per student with a family cap of \$60 and is non-refundable.

**Payment can be made with SchoolPay through the parent portal or directly on the SchoolPay website ([www.schoolpay.com](http://www.schoolpay.com)).**  
**Check, Money Order and cash will also be accepted. Please make check or money order payable to Pottsville Area School District.**

*\*If your check is returned for insufficient funds, you will be charged an additional \$25 fee from PASD.\**

### Technology Fee Coverage

- The technology fee will cover a **one-time** iPad repair. The fee does not cover outright loss, theft or intentional mistreatment of iPad.
  - The technology fee does not cover damaged, lost and/or stolen charging cables, charging blocks or iPad cases.
  - All subsequent damage incidents involving the assigned student's iPad will result in a \$99 charge per incident. A parent & student conference may be held with the principal to review the incident.
  - Intentional mistreatment resulting in malicious damage to the iPad, case, charging cable, or block that is caused by the assigned student user or by an individual other than the assigned student user, will result in disciplinary action and include the repair or retail replacement cost, as well as potential police involvement.
  - Dishonest, fraudulent, intentional, negligent or criminal acts, which would result in the complete repair and/or replacement must be paid by the student.
  - All incidents are subject to an administrative hearing.
  - By declining, or opting out, of the benefits for participation in this program, you agree to be financially responsible for all repairs or retail replacement cost of the iPad.
  - In the event of an incident, any applicable charges must be paid in full before a replacement iPad can be taken home.
  - The iPad must remain in the school issued case. The technology fee will not cover damage that results when the iPad is missing the case or in another case.
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- If the fee is not paid, you agree to be financially responsible for all repairs or retail replacement cost of the iPad.

If for any reason your child is withdrawn or no longer attends Pottsville Area School District, the district-owned iPad must be returned to the school within 48 hours. Failure to return the iPad, and accessories will result in legal action with the possibility of criminal charges. If the iPad or accessories are returned damaged, you are responsible to pay for the repair or replacement of those items.



**Technology Fee is due by Friday, August 27, 2021. If the fee is not paid by the due date, you agree to be financially responsible for all repairs and/or replacement costs to the iPad.**

### Financial Hardships:

**If the technology fee creates a financial hardship on the student or parent, please contact the Main Office about payment options.**

### Office Use Only

Payment Type:  Check # \_\_\_\_\_  Money Order  Cash

Payment Date: \_\_\_\_\_ Received By: \_\_\_\_\_

**TechForm1 – July 2021**

## Pottsville Area School District Student Technology Fee

### Incident Reporting Procedures

#### *In School Damage*

- When damage occurs in school the student should report the problem immediately to the classroom teacher. Student is required to take their iPad to the school library and complete a Device Incident Report. At that time, a loaner iPad will be given to the student. Loaner iPads must stay in school and are not to be taken home. Our in-house technician will evaluate the damage. If the damage requires repair and is the first incident for the child, the issue will be recorded and the repair or replacement will be initiated. Parent notification will be made as an alert to the future charges and student use of the iPad. Additional repairs will result in the assessment of charges and parent notification as indicated above.

#### *At Home Damage*

- When damage occurs at home the student or parent should report the problem immediately to the main office and complete a Device Incident Report (as outlined above). Our in-house technician will evaluate the damage. If the damage requires repair and is the first incident for the child, the issue will be recorded and the repair or replacement will be initiated. Parent notification will be made as an alert to the future charges and student use of the iPad. Additional repairs will result in the assessment of charges and parent notification as indicated above.

#### *Misuse/Neglect*

- The assigned student or parent will report damage resulting from negligence or intentional misuse to the principal's office--whether the damage was during or outside of the school day. A parent conference may be held to review the incident, and the resulting discipline and charges will be assessed. Please keep in mind that the technology fee specifically states that it does not cover intentional misuse or negligence.
- Negligent damage should be the remote exception. This type of damage is not limited to the screen, but impacts multiple internal and external areas of the device. Examples of negligent damage may include but is not limited to, water or liquid damage, writing on the screen, scratches/etching on the screen or casing, and obvious signs of heavy impact from throwing the device. The disciplinary action includes the repair or retail replacement cost of the device.

#### *Lost/Stolen*

If the iPad is misplaced, lost, or stolen, you must notify the school immediately and file a police report. In the event that a student's iPad is lost or stolen, that student will no longer be permitted to take their replacement device home until an administrative hearing is held. The technology fee does not cover loss or theft that occurs off of school property; you are responsible for repair or replacement costs. The district reserves the right to use the Find My iPad app in cases of loss or theft of the district owned device.

All repairs to device **MUST** be completed by Pottsville Area School District. For a list of estimated parts cost, please visit [www.pottsville.k12.pa.us](http://www.pottsville.k12.pa.us).

Any damage caused deliberately will be classified as vandalism. Students will be billed for repairs caused by vandalism, and disciplinary action will be taken including the limited use of devices or the possibility of expulsion.

**Pottsville Area School District  
Student Technology Fee**

**PLEASE COMPLETE IF YOU DO NOT WISH FOR YOUR CHILD TO TAKE THE IPAD HOME. YOU ARE STILL RESPONSIBLE TO PAY TECHNOLOGY FEE.**

\_\_\_\_\_ I **DO NOT** wish to have my child take the iPad home. I have read and understand this document and agree to the conditions described for student use of iPads.

iPads must be dropped off daily in the **school library** by dismissal time or 30 minutes before an early dismissal. If you choose to stay after school to work, you must return your device to the office or the classroom teacher you are working with. iPads may be picked up daily upon student arrival for use during the instructional day.

Please complete the following information:

Student Printed Name: \_\_\_\_\_ Student Signature: \_\_\_\_\_

**Circle School Attended**  
**JSC DHHL PAHS**

Grade: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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